

New School Age Program Policies

Violation of Policies (Subject to Change)

Important: Given the current global pandemic, we must do our absolute best to ensure that everyone is kept safe. To maintain that environment, we need the cooperation of parents, families, and caregivers. We fully expect everyone to follow our policies; violations of our policy will result in strict responsive measures, including but not limited to suspension from programs and facilities, termination, no trespass order, and legal action. Please take time to become familiarized with the New Program Policy below as well as the Parent Handbook.

New Program Hours

Based on the decision released by Springfield Public Schools, the YMCA of Greater Springfield will provide a full day program for the first marking period (i.e. 9 weeks). Our program will operate Monday thru Friday from 8:00 a.m. - 5:30 p.m. Breakfast will be served from 8:00 a.m. - 8:45 a.m. The daily schedule will follow the Springfield Public School academic schedule.

Academic Assistance

The YMCA staff will do their best to assist each participant during their asynchronous (independent) lessons; however, Parents/Guardians are encouraged to check their child's work every evening and communicate their academic progress with their Springfield Public School teacher. Our staff will read & re-read directions, assist with technological issues, such as signing in, gaining access to the learning platform, and redirecting as needed to limit disruptions.

Technology

All participants are required to bring a Springfield Public School issued electronic device (i.e. laptop, chrome book, etc.), along with a pair of headphones to minimize distraction for synchronous (live) lessons within the room.

We ask that the device be fully charged to ensure there are no disruptions during their academic time.

Department of Early Education and Care (EEC)

Our programs must adhere to all EEC policies and guidelines. The Y will also abide by the CDC guidelines for action during the pandemic. This may include, changing, adding, subtracting, suspending, any part of the programs described in this brochure at any time without notice.

Communication

All program related questions must be made over the phone to 413-739-6955. Our office hours are Monday thru Friday 7:00 a.m. - 5:30 p.m. We will not be accepting drop-ins nor in-person registrations at any of our family centers. Registration and all necessary documents should be turned in one of three ways: contactless drop-off to the Drop-box located at the TSQ Youth Development Center: 1500 Main Street Springfield, MA 01115, by mail to the YMCA of Greater Springfield PO Box 15329 Springfield, MA 01115-5329, or by email to schoolagereg@springfieldy.org.

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Cleaning & Sanitation

In addition to our regular cleaning and sanitizing procedures, we are implementing more stringent cleaning policies as outlined by EEC. Staff will frequently disinfect/sanitize extensively used surfaces throughout the day and everyone will be washing hands multiple times a day.

Drop Off & Pick Up

The YMCA full day program will only have curbside drop off and pick up. Parents may not get out of the vehicle for any reason, unless instructed by our staff. Drop off will begin at 8:00 a.m. and will end 8:50 a.m.

We will not be accepting any participants after 8:50 a.m. unless a doctor's note is provided.

Social Distancing

For the safety of our participants and staff, we have created an environment that follows the social distancing guidelines provided by CDC. We ask that all participants be sensitive to these guidelines to ensure a welcoming and pleasurable experience for all. We expect continual cooperation, until the social distancing guidelines have been lifted.

Food

Participants may bring their own lunch. Peanuts and tree nuts are not allowed. Please be advised that refrigeration will not be provided, so we ask that all food be shelf stable or kept cold with an ice pack. In Addition, microwaves will not be provided, we ask that you heat the food up at home and bring it in a thermos.

Food cannot be shared amongst participants nor will we accept any food from outside vendors or participants for any reason. The YMCA will provide free breakfast, lunch and snack to all that qualify and have returned a completed meal form. All meals provided will be sealed in a sanitized container from the distributor. Food that has not been purchased through our facilities will not be allowed for general consumption on the properties.

Illness/Sickness

Participants who are sick are required to stay home. If a participant becomes ill throughout the program day, the parent/guardian will be notified, and will be required to pick up immediately, or within 1 hour of notification (whichever is the soonest).

Masks

All School Age children are required to wear a mask. Parents/Guardians are required to provide masks for their children. In the case of an emergency, the YMCA of Greater Springfield will have kids mask available. Children will receive a couple mask breaks throughout the day.