



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

ONE ASSOCIATION

Greater Springfield Y Family Center- Childcare Scholarship Check List

-PLEASE MAIL, SCAN OR FAX YOUR COMPLETED APPLICATION AND INFORMATION TO: Scantic Valley Y Family Ctr, Attn: Dawn Dietrich, 45 Post Office Park, Ste1, Wilbraham, MA 01095-1179; E-mail: ddietrich@springfielddy.org ; Fax: 413-599-1475.

-When submitting a Childcare Scholarship Application, please check to make sure you include all necessary paperwork pertaining to your HOUSEHOLD income. This will ensure processing in a timely manner.

-To qualify for a childcare scholarship, parents must be working or attending school with no adult at home to care for their children. Educational, medical and hardship situations will be taken into consideration.

-Foster Parents/Guardians only need to provide documentation, legally placing the child(ren) in their care.

IMPORTANT: If you are renewing or reapplying for a scholarship, *you will not be considered if you have an outstanding balance on your account.* Please contact the Education Desk at 413-739-6955 to make your payment.

Please check your application to be sure it includes the following information:

- _____ names of all household members and their birth dates (whether or not related)
- _____ the best day time phone number for contact purposes
- _____ total household income from all working household members (23 years and older, whether or not related)
- _____ the school your child(ren) currently attends or will be attending
- _____ application *MUST BE* signed and dated for consideration

Documentation for all income **MUST** be submitted with the application if it applies to your household;

- _____ pay stubs covering one month from EACH working household member (23 years and older)
- _____ unemployment benefit documentation from EACH household recipient
- _____ Social Security or SSI benefit documentation from EACH household recipient
- _____ child support documentation; either a copy of the court order or a bank statement showing a regular deposit schedule for one month
- _____ TAFDC (housing) allotment documentation
- _____ documentation of any retirement income received by a household member
- _____ documentation of any other income received on a regular monthly basis by a household member
- _____ copy of this year's Federal Tax Return, 1040 (first two pages), 1040A or 1040EZ from all working household members who filed in the current year
- _____ if you did not file taxes, you must provide a *Verification of Non-filing Status* letter. You may obtain a copy by calling the IRS at 1-800-829-1040

If you have any questions regarding this application or our Childcare Scholarship Program, please contact me at (413)206-5709, Monday - Friday.

YMCA OF GREATER SPRINGFIELD

OUR MISSION: To serve the human needs in greater Springfield by providing programs that promote lifelong personal growth and the balanced development of spirit, mind and body for all