



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

ONE ASSOCIATION

Greater Springfield Y Family Center- Childcare Scholarship Check List

To qualify for a childcare scholarship, parents must be working or attending school with no adult at home to care for their children. Educational, medical and hardship situations will be taken into consideration.

When submitting a Childcare Scholarship Application, please check to make sure you include all necessary paperwork pertaining to your HOUSEHOLD income. This will insure your application can be processed in a timely manner.

IMPORTANT: If you are renewing or reapplying for a scholarship, *you will not be considered if you have an outstanding balance on your account.*

Please check your application to be sure it includes the following information:

- _____ names of all household members and their birth dates
- _____ at least one day time phone number for contact purposes
- _____ total household income from all working household members (23 years and older), *whether or not they are related to you*
- _____ the school your child(ren) attends AND the program site for before and/or after school care
- _____ application *MUST BE* signed and dated for consideration

Documentation for all income MUST be submitted with the application if it applies to your household;

- _____ pay stubs covering one month from EACH working household member (23 yrs and older)
- _____ unemployment benefit documentation from EACH household recipient
- _____ Social Security or SSI benefit documentation from EACH household recipient
- _____ child support documentation; either a copy of the court order or a bank statement showing a regular deposit schedule for one month
- _____ TAFDC (housing) allotment documentation
- _____ documentation of any retirement income received by a household member
- _____ documentation of any other income received on a regular monthly basis
- _____ copy of 2015 Federal Tax Return, 1040 (first two pages), 1040A or 1040EZ from all working household members who filed
- _____ if you did not file taxes, you must provide a *Verification of Non-filing Status* letter. You may obtain a copy by calling the IRS at 1-800-829-1040

If you have any questions regarding this application or our Childcare Scholarship Program, please contact me at (413)206-5709, Monday - Friday. Fax number: (413)599-1475, attn- Dawn D, or scan to: ddietrich@springfieldy.org

YMCA OF GREATER SPRINGFIELD

OUR MISSION: To serve the human needs in greater Springfield by providing programs that promote lifelong personal growth and the balanced development of spirit, mind and body for all